

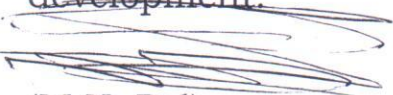
NOTICE TO THE STUDENTS ON CLASS ATTENDANCE

It is hereby notified to all the students (including final year students) of UG & PG courses under the West Bengal University of Technology that they should attend their classes regularly for the academic year: 2014-2015. It is mandatory for all UG & PG students to have more than 75% class attendance in each semester of current academic year.

All the students are also being advised to report to the college (in college uniform & carrying their Identity Card) by 9.30 A.M and they should also attend morning prayer at 9.45 A.M. on all college days. College gate will be closed at 9.50 A.M. and the students reporting late beyond 9.50 A.M. on any college day may be detained for entering the college. Disciplinary action will be taken against the defaulting students who often report late to the college. No student will be allowed to attend the college wearing T-shirt or wearing informal dress.

It is also being notified that the students will not be allowed to fill in their Examination Form for appearing in the university odd/even semester examination in case they fail to secure minimum 75% class attendance in any semester of current academic year: 2014-2015. The college authority may also be constrained to debar the students having less than 75% class attendance from availing placement opportunities.

All UG & PG students are therefore being advised to attend their classes regularly on all college working days for their own academic development.


(M.N. Pal)

Registrar  10.09.2014
Pailan College of Management & Technology

To: I) On circulation to all classes & Notice Board of PCMT, B.Tech, PGDM Building;
II) All Hostel Notice Boards.

CC to: 1) Chairman; 2) Vice Chairperson; 3) Director General; 4) Director-Academics; 5) Principal; 6) General Manager (T&P); 7) HOD / Coordinator – BA, CA, B. Tech (CSE, IT, EEE & ECE), Health Sc.– Respective HOD/Coordinators are requested to monitor in respect of above. They are also being requested to advise the Batch Coordinators to notify their students' attendance (in the Notice Board) for every month by 1st week of succeeding month. 8) Front Office Manager; 9) System Executive. Please upload the notice in our website. 10) Examination Executive.