PAILAN
College Of
Management
& Technology

Our Ref: PCMT/Registrar/WBUT-Reg./1825/2017   Dated: 04.09.2017

NOTICE TO 1ST YEAR STUDENTS OF NON-AICTE UG COURSES FOR THEIR UNIVERSITY REGISTRATION

All 1st year UG students of Non–AICTE courses (other than 1st year B.Tech students) of current academic year of 2017-2018 of the Maulana Abul Kalam Azad University of Technology, West Bengal (MAKAUT,WB) are hereby being advised to fill in Registration Form **Online** (Registration Form is available on-line from "Registration" link at the university website www.wbut.ac.in **Or** at **203.200.188.5/registration**) **latest by 5 P.M.** of **16.09.2017** and after online submission of Form, they (1st year students) should submit **printout of filled in Registration Form** along with following documents to Admission Department through their respective Batch-Coordinator latest by **4 P.M.** of **18.09.2017** for onward submission of same by the College to the University for their University Registration:-

1) Attested copy Admit Cards, Mark sheets & Certificate of Class X & XII issued by the Board(s) along with attested copy of School Leaving Character Certificate;
2) Two copies of passport size coloured photograph;
3) Attested copy of Aadhaar Card;
4) Copy of receipt towards submission of fees to our A/C's Section for the total amount as indicated below against the university's registration & development fees:-

Name of the Course	University Registration Fee	University Development Fee	Total Amount to be deposited by the students of Non-AICTE UG Courses
BBA	Rs. 400/-	Rs. 1650/-	Rs. 2050/-
BCA	Rs. 400/-	Rs. 1650/-	Rs. 2050/-
B.OPTOM (Bachelor of Optometry)	Rs. 400/-	Rs. 2200/-	Rs. 2600/-
BBA (Hospital Management)	Rs. 400/-	Rs. 1650/-	Rs. 2050/-
BTTM	Rs. 400/-	Rs. 2200/-	Rs. 2600/-
B. Sc. in Media Science	Rs. 400/-	Rs.1650/-	Rs. 2050/-
BHM	Rs. 400/-	Rs.2200/-	Rs. 2600/-

NB: University Registration fee is Rs. 400/- & Development Fee is Rs.550/-per year.

All the above first year UG students of Non-AICTE Courses (other than 1st year B.Tech students) should submit the aforesaid documents (after submission of Registration Form **online by 16.09.2017**) to the Admission Department through their respective Batch Coordinator latest by **4 P.M. of 18th September 2017** failing which College authority shall not be responsible for their university registration.

(M. N. Pal)
Registrar   04.09.2017
Pailan College of Management & Technology

To: A) On Circulation to 1st Semester UG Non–AICTE Classes (Except 1st year B.Tech Classes);
B) Notice Board of PCMT, PGDM & PSIS Buildings; **C)** Boys' & Girls' Hostel Notice Boards.

CC to:1) Chairman ; **2)** Joint-Chairperson; **3)** Vice-Chairperson. **4)** Director General;
5) Principal- PCMT; **6)** Director (A&P); **7)** HOD/Coordinator: BA, CA & Health Sc.- Please inform all Batch Coordinators to counsel their students in respect of above; **8)** Asstt. Registrar (A&E)-Please obtain affidavit on anti- ragging as per prescribed format from 1st year (including B.Tech, MBA & MCA) students & also from their parent by 21.09.2017; **9)** Officer (Admission); **10)** Accountant; **11)** System Exe-Please upload in our website.