

NOTICE TO ALL THE 1ST YEAR STUDENTS OF PG COURSES FOR THEIR UNIVERSITY REGISTRATION

All 1st Year PG (MCA & MBA) students of current academic year: 2017-2018 of the Maulana Abul Kalam Azad University of Technology, West Bengal (MAKAUT, WB) are hereby being advised to fill in & submit Registration Form **Online** (Registration Form is available from "Registration" link of the university website : www.wbut.ac.in Or at **203.200.188.5/registration**) latest by **5.00 P.M. of 04.10.2017** and after online submission of Form, they (1st year/lateral entry students) should submit **printout of filled in Registration Form** along with following documents to Admission Department through their respective Batch Coordinator by **4.00 P.M of 06.10.2017** for onward submission of the same by the College to the university for their University Registration:-

- a) Attested copy of Admit Card, Mark sheet & Certificate of Class X, XII and that of Graduation;
- b) Attested copy of Admit Card & Rank Card for MAT/JEMAT 2017 (for MBA students only) Or JECA 2017 (for MCA Students only) and attested copy of allotment letter;
- c) Original Migration Certificate (In case of Graduation from other university);
- d) Two copies of passport size coloured photograph;
- e) Attested copy of Aadhaar Card;
- f) Copy of receipt towards submission of fees to our Accounts Section for the total amount as indicated below against the university's registration & development fees:-

Name of Course	University Registration Fee	University Development Fee	Total Amount to be deposited by the student
MBA	Rs. 400/-	Rs. 1100/-	Rs. 1500/-
MCA	Rs. 400/-	Rs. 1650/-	Rs. 400/- (In case Development Fee has already been deposited by student)
MCA Lateral Entry	Rs. 400/-	Rs. 1100/-	Rs. 1500/-

NB: University Registration fee is Rs. 400/- and Development fee is Rs.550/- per year.

This is being reiterated that all 1st year PG (MCA & MBA) students should submit aforesaid documents (after submission of Registration Form **online latest by 04.10.2017**) to the Admission Department through their respective Batch Coordinator latest by **4.00 P.M of 06.10.2017** failing which College ~~authority shall not~~ be responsible for their university registration.

(M. N. Pal)

Registrar

Pailan College of Management & Technology.

04.09.2017

To: A) On Circulation to 1st year MBA & 1st & 2nd year MCA Classes;

B) Notice Board of PCMT & PGDM Buildings; **C)** Boys' & Girls' Hostel Notice Boards.

CC: 1) Chairman; **2)** Joint Chairperson; **3)** Vice-Chairperson; **4)** Director General; **5)** Principal
6) HOD/Coordinator; BA & CA-Please inform Batch Coordinators to counsel their students appropriately in respect of above notification; **7)** Asstt. Registrar (A&E); **8)** Officer(Admin);
9) Accountant; **10)** System Executive- Please upload this notice in college website.