Our Ref: PCMT/Registrar/WBUT-Exam/1333/2015   Dated: 07.04.2015

NOTICE TO ELIGIBLE STUDENTS FOR FORM FILL-UP OF THE UNIVERSITY EVEN SEMESTER EXAMINATIONS, 2015

This is being notified that Online submission of Examination Form by the Regular & Backlog (UG & PG Courses) students for Even Semester Examinations (scheduled to be held from 14th May to 13th June, 2015) would take place from **6th April to 20th April 2015**.

All eligible students (i.e. Regular students having 65% class attendance) are hereby being advised to submit Regular/Backlog Examination Form Online for Even Semester Examinations, 2015 in website of the University (i.e. www.wbutech.net) within above mentioned period (i.e. from 6th April to 20th April 2015) & the students should submit printout of Examination Form to their respective Batch Co-coordinator latest by 5.00 PM of 20th April 2015.

PROCEDURE FOR SUBMISSION OF EXAMINATION FORM BY THE STUDENTS:-

a) Printout of Online Examination Form duly filled in all respect & signed;

b) Attendance Clearance in original (prescribed format available at photocopying counter) duly signed by the respective Batch Coordinator;

c) Accounts Clearance in original (prescribed format available at photocopying counter) duly signed by the Accountant, PCMT;

d) Photocopy of the money receipt towards payment of examination fee (For Regular students: Rs. 1000/- & For Backlog students : Rs. 800/- only).

However, Backlog students should submit printout of examination form along with aforesaid documents directly to the examination department latest by 5.00 PM of 20th April 2015.

This is once again being reiterated that students should submit printout of online Examination Form along with aforesaid documents latest by 5.00 PM of 20th April 2015, failing which the college authority will not take any responsibility for defaulting students to appear in their University Even Semester Examinations, 2015 scheduled to be held in May-June 2015.

(M.N. Pal)
Registrar,   07.04.2015
Pailan College of Management & Technology

To: I) On circulation to all classes of PCMT & PSIS;
   II) All Notice Boards of PCMT, B.TECH, PGDM & PSIS Buildings;
   III) All Hostel Notice Boards.

CC to: 1) Chairman; **2)** Joint Chairperson; **3)** Vice Chairperson; **4)** Director General;
   5) Director-Academics; **6)** Principal; **7)** Principal –PSIS; **8)** HOD/Coordinator–BA, CA, B. Tech (CSE, IT, EEE, ECE & Civil), H.Sc –Please inform Batch Coordinators in respect of above; **9)** Asstt. Registrar (Estt. & Admission); **10)** Accountant -PCMT;
   11) Asstt. Controllers of Exams –Please take actions as per the University's Notice No:03/COE/Even Sem/2015/02.04 dated 02.04.2015; **12)** Examination Cell – PSIS;
   13) System Executive – Please upload the above notice in the College website.