

MANDATORY DISCLOSURE

**PAILAN COLLEGE OF MANAGEMENT &
TECHNOLOGY (MBA DIVISION)**



**Pailan College of Management & Technology (MBA Division)
Bengal Pailan Park, Phase-I, Amgachia Road,
Joka (Off Diamond Harbour Road),
Kolkata-700104, West Bengal.**

Updated On :08.06.2023

10.0 Mandatory Disclosure

Pailan College of Management & Technology (MBA Division)

- 1. Name of the Institution:** **Pailan College of Management & Technology (MBA Division)**

Address : Bengal Pailan Park, Phase-1,
Amgachia Road,
Joka (Off Diamond Harbour Road),
Kolkata- 700 104, West Bengal.

Telephone: 033-24535605

Mobile: 8017657090

E-Mail: pcmtmba@pailangroup.com

Website: www.pcmt-india.net
- 2. Name and address of the Trust/ Society/ Company and the Trustees:** **PAILAN EDUCATIONAL TRUST**

Address : Bengal Pailan Park, Phase-1,
Amgachia Road,
Joka (Off Diamond Harbour Road),
Kolkata- 700 104, West Bengal.

Telephone: 033-24535605

Mobile: 9874866131

E-Mail: oppositemoon20@gmail.com
- 3. Name and Address of the Principal/Director:** **Dr. Amit Kumar Bhattacharya**

Address : 2/1 Talpukur Road, Nivedita Place,
Benachity, Durgapur, PIN.-713213

Telephone: 033-24535605

Mobile: 9732081990

E-Mail: nitdgpamiteco@gmail.com
- 4. Name of the affiliating University:** **The Maulana Abul Kalam Azad University of Technology, West Bengal (Formerly Known as West Bengal University of Technology)**

5. Governance

- **Members of the Board and their brief background**

Details of the Governing Body Members are given below:-

Our Ref: PCMT/Principal/BOG-MBA/2341/2023

Dated: 07.06.2023

Re-Constitution of Board of Governors of Pailan College of Management & Technology

It is hereby being proposed to reconstitute the Board of Governors of Pailan College of Management & Technology (MBA Division) as below in conformity with the guidelines of AICTE Approval Process Handbook (APH) 2023-2024:-

Sl No	Name	Occupation	Position	Representants
1	Prof.(Dr)Goutam Sengupta	B.E(J.U),PGDM(XLRI),Ph.D(BESU)FCRIM, PMP, Life Time certification-ISM,USA Former Vice President,Videocon Former General Manager,Philips India Adjunct Professor ,IIT Kharagpur member, Expert committee,National Board Of Accreditation,Vice Chancellor, Techno India University ,W.B President, Ramakrishna Seva Kendra	Chairperson	Trust
2	Mrs. Baby Saha.	Managing Trustee (Acting), Pailan Educational Trust	Member	Trust
3	Mrs. Moon Moon Mahesh.	Vice-Chairperson, Pailan Group of Institutions	Member	Trust
4	Mr.Kunal Chakraborty	Registrar, Pailan Group Of Institutions	Member	Trust
5	Mr.Anil Kariwala	Founder,Chairman & Managing Director,Kariwala Industries Ltd.	Member	Trust
6	Prof Santanu Ray	Mentor School Of Business,Sister Nivedita University	Member	Trust
7	Mr.Somesh Dasgupta	Director ,India Power Corporation Ltd.	Member	Trust
8	Mr.Ravi Todi	Managing Director ,Shrachi Group	Member	Trust
9	Dr.Amit Kumar Bhattacharya	Director,MBA Division	Member	Trust
10	Mr.Kalyan Kar	Co- Founder & Managing Director,Inqube Innoventures Pvt.Ltd.Mentor, Webel-BCC &I tech Incubation Centre	Member	Trust

This is being submitted for kind consideration & vetting/approval of proposed Board of Governors of the College in order to place the issue before next BOG meeting of Pailan College of Management & Technology (MBA Division) for its ratification.



(Dr.Amit Kumar Bhattacharya)
Director,
Pailan College of Management & Technology.

Copy to: Trustee Members, Registrar and above members



ISO 9001:2008
CERTIFIED INSTITUTE

Campus : Bengal Pailan Park, Plot B.187-206, Phase III, Joka, Kolkata – 700104, Tel : (033) 2453 5605,
Fax : (033) 2497 8238, Email : frontoffice@pcmt-india.net, Website : www.pcmt-india.net

- **Members of Academic Advisory Body**

The objective of constituting an Advisory Council is to recommend policy matters for holistic development of the Institute. Advisory Council is comprising of following members: -

Sl. No.	Name	Designation	Role	Mobile No.
01.	Dr. Amit Kumar Bhattacharya	Associate Professor & Director, PCMT (MBA Division)	Chairperson & Convener	8016595200
02.	Dr. Kaushik Roy	Principal, PCMT(B.Tech Division)	Member	9830410311
03.	Mr. Kunal Chakraborty	Registrar, PCMT	Member	9830087891
04.	Dr. Santanu Dasgupta	Principal – PCMT (Non-AICTE)	Member	9432305402
05.	Dr. Heranmoy Maity	Assistant Professor & Coordinator ECE	Member	8918187694
06.	Mr. Sumanta Choudhary	Associate Prof., HOD, B.Tech (CSE)	Member	9163269094
07.	Mr. Ayanangshu Mondal	Assistant Prof. & Co - Ordinator , MBA Program	Member	
08.	Ms. Baisakhi Mukherjee	Assistant Prof, MBA Program	Member	9871224551
09.	Mr. Dipankar Saha	Assistant Prof, MBA Program	Member	7003109084
10.		One outside Experts from Industry	Member	
11.		One outside Expert from Academics	Member	

Academic Council shall meet twice in an academic year and submits its recommendations to the Vice Chairperson of the institute for management advice.

- **Frequency of the Board Meeting and Academic Advisory Body**

For Board Meeting:

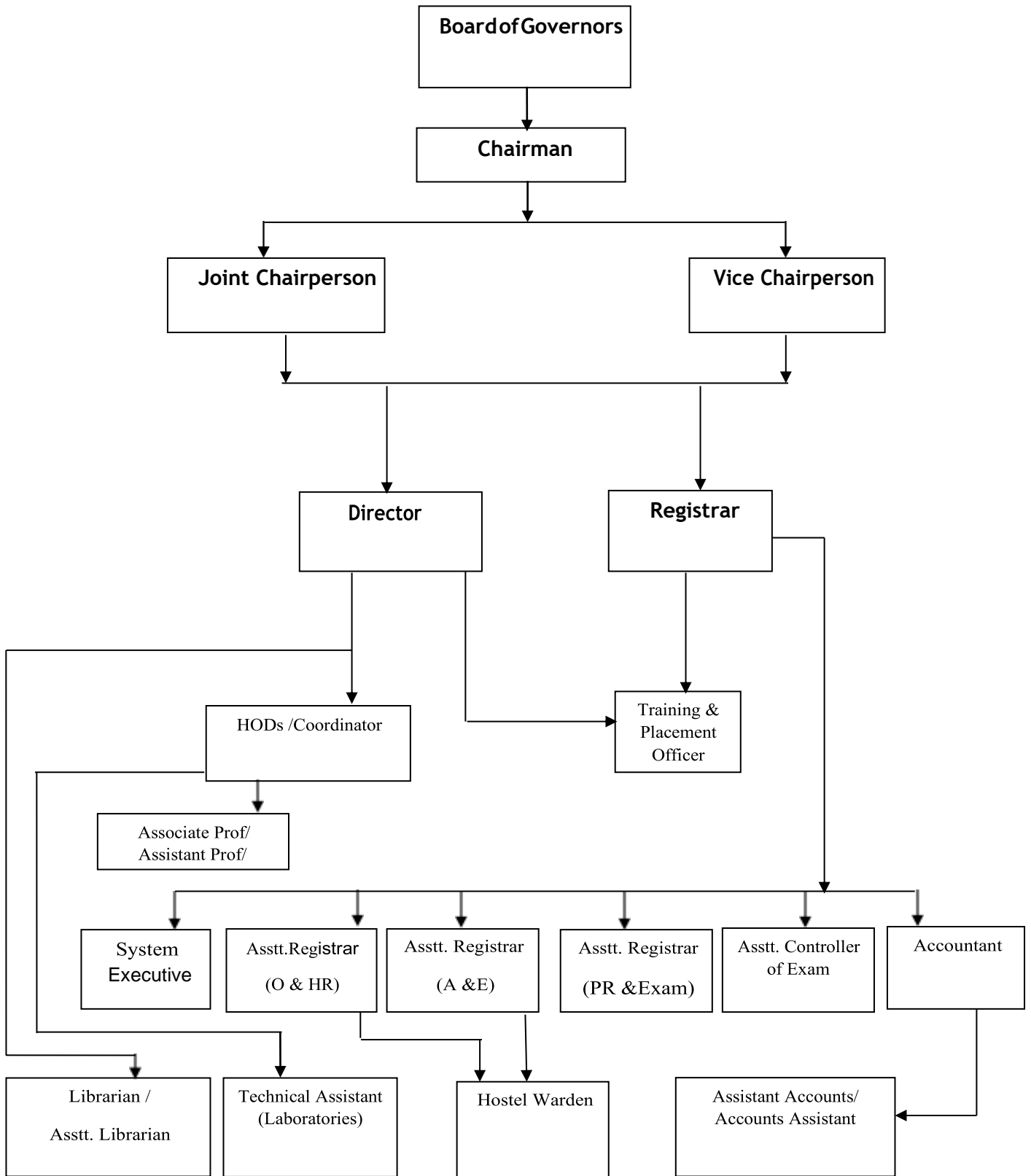
3 to 4 times meetings in a year;

Date of Last Meeting: 24.02.2023

For Academic Advisory Body Meeting: Meeting is organized two times in a year;

- **Organizational chart and processes**

Organization chart is as given below: -



- **Nature and Extent of involvement of Faculty and students in academic affairs/improvements**

Following are the key responsibility areas of faculty members: -

1. To take classes of at least two subjects based on domain expertise of the faculty members.
2. Common academic responsibilities shall inter-alia include **a)** Question paper setting; **b)** preparation of lecture plan to be submitted to HOD / Director for approval and for its implementation; **(c)** Evaluation of examination answer scripts and to forward marks under sealed cover; **(d)** Reviewing subject wise lecture plan for completion of syllabus within academic session; **(e)** Ensuring that allotted classes are taken as per class routine so that no class remains unattended; **f)** Attending classes well in time and in the event of absence on any college working days, Departmental HOD /Coordinator to ensure that the classes are taken by an alternative faculty member.
3. To publish at least one research paper either independently or jointly with other faculty in each academic year in a reputed national or international journal.
4. To assist in bringing consultancy project.
5. Additional academic activities shall inter-alia include **(i)** guiding PG students for appearing in interview. **(ii)** To assist in organizing classes for soft skill development of the students. **(iii)** To organize frequent presentation / quiz etc. of the PG students for improving their presentation skill. **(iv)** Project guidance to PG students.
6. Nonacademic responsibilities shall include **(i)** Invigilation duty for examination. **(ii)** To assists in cultural and sports activities. **(iii)** To assist in ISO certification and NAAC / NBA Accreditation and other quality assurance measures and efforts.
7. To act as a mentor of a group of students for holistic improvements of students.
8. Take appropriate corrective measures depending on students' feedback forwarded through HOD.
9. To develop and implement curriculum beyond syllabus to prepare students as per current industry norms and thereby ensuring better placement performance.
10. To take part in anti –ragging measures of college. Exercise self-discipline and maintain intellectual honesty and ethical principles for holistic development of the college.

Key responsibility areas of students.

1. To attend classes as per routine and maintain academic discipline.
2. To attain 75% of attendance in an academic semester session in order to become eligible to appear in the semester university examinations.
3. To submit and prepare all the assignment/project/report/ presentation given by respective faculty member to enhance their academic acumen.
4. To attend all lab / personality development/soft skill classes to sharpen their skill to crack placement opportunities.
5. To actively get involve in placement activities via student's training and placement cell.
6. To participate in seminar/ workshop/ training/ curriculum beyond syllabus classes as will be arranged for them.
7. To organize and participate in non-academic activities such as sports/cultural events/ corporate social responsibility programs.
8. To maintain overall environment and cleanliness of the campus and surrounding areas.
9. To support and contribute in all the quality improvement methods implemented by authority time to time.
10. To maintain a completely ragging free campus and disciplined environment.
11. All the students need to adhere to Code of Conduct frame by the Institute.
12. All the students need to wear the uniform as prescribed by the college.

- **Mechanism/ Norms and Procedure for democratic/ good Governance**

Mechanisms / Norms vis-a-vis procedure for good governance of the Institute are as indicated below: -

1. Besides the Key Responsibilities Areas of the faculty members, following Committees are constituted for recommending on policy matters for holistic development of the college:
 - Academic Council / Committee with its goal, role and responsibilities and the Committee shall meet at least two times in an academic year;
 - Departmental Committee with its goal, role and responsibilities and Departmental Committee shall meet at least twice in a semester session;
 - Examination Committee with its goal, role and responsibilities and Examination Committee shall at least meet twice in a semester session;
 - Library Committee with its goal, role and responsibilities and Library Committee shall meet at least twice per semester session;
 - Admission Committee with its goal, role and responsibilities and Admission Committee shall meet in advance before commencement of new academic session;
 - Student Welfare Committee with its goal, role and responsibilities and Student Welfare Committee shall meet at least once during the Semester session;

Convener of the above mentioned committee shall draw the proceeding of the committee and shall submit the proceedings to the Vice Chairperson of the Institute.

Apart from above mentioned Committee following committee has also been constituted as per the AICTE guidelines (i.e. As per AICTE Approval Process Hand Book): -

- Internal Complaint Committee;
- Grievance Redressal Committee;
- Committee for SC and ST;
- Anti-Ragging Committee;
- Internet Quality Assurance Cell
- Institution Industry Cell

- **Student Feedback on Institutional Governance/ Faculty performance**

Feedback from the students is regularly collected in prescribed format which is reproduced below. Feedback is analyzed & corrective measures are taken as deemed necessary: -

Pailan College of Management and Technology

Feedback form for the evaluation of teachers by students

Name of Teacher:

Name of Department: Class:

Semester.....Academic Session:.....

Subject taught & Paper code:.....

(A) Below Average:1 ; (B) Average: 2 ; (C) Good: 3 (D) Very Good: 4 ; (E) Out standing: 5

Student Roll No./ Registration No	Regularity in taking Classes by teacher	Lucidity in delivering lectures on the subject	Focus on Syllabus	Communication skills	Inviting option and questions on subject matter from students	Availability of the teacher outside class hours	Regular conductance of class tests/snap tests	Helping approach towards varied academic interests of students	Control mechanism in effectively conducting the class	Motivating and inspiring the students to learn	Total for Each Column Total out of 50	Rating of the teacher based on students' feedback (Avg. Grade of students rating)
	Max: 5	Max: 5	Max: 5	Max: 5	Max5	Max: 5	Max: 5	Max: 5	Max: 5	Max: 5	Total : 50	

Date:..... Signature:

- **Grievance Redressal mechanism for Faculty, staff and students**

Management of the college watch out of all the grievances made by the Faculty, the staff members and the students. We have also system of keeping a Box where we receive suggestions/grievances from all the staff members and the students.

The Grievance redressal mechanism is given below in the way of format: -

Sl	Category	1st Tier	2nd Tier	3rd Tier	4th Tier
1	Faculty	Coordinator	HOD	Principal	Chairman
2	Staff	Sectional Officer	Registrar	Grievance Redressal Committee	Chairman
3	Student	Batch Coordinator	HOD	Principal/Grievance Redressal Committee	Vice Chairperson

• **Establishment of Anti Ragging Committee**

Ref No: PCMT/296/Director/ARC/2302/2023

Date: 25/05/2023

NOTICE

On Anti–Ragging Committee of PCMT (MBA Division)

Anti-Ragging Committee is being reconstituted as below as per All India Council for Technical Education (AICTE) Notification F.No.37-3/Leal/AICTE/2009 DATED 01.07.2009 and also as per UGC Regulation F.-16/2007(CPP-)dated 17.06.2009, for prevention and prohibition of ragging in the campus of Pailan College of Management & Technology(including its hostel premises

Anti-Ragging Committee is being reconstituted as below as per All India Council for Technical Education (AICTE) Notification F. No. 37-3/Legal/AICTE/2009 dated 01.07.2009 and also as per UGC Regulation F.1-16/2007(CPP-II) dated 17.06.2009, for prevention and prohibition of ragging in the campus of Pailan College of Management & Technology (including its hostel premises) for academic year of 2021-2022:-

Sl	Name	Designation	Role	Phone No
01	Prof.(Dr.) Amit Kumar Bhattacharya	Director	Chairperson	8016595200
02	Mr.Kunal Chakraborty	Teacher in Charge, BA	Member & Convener	9830410311
03		Representative of DM, South 24 Parganas	Member	
04		Representative of OIC, Bishnupur P.S.	Member	
05		Representative of CINI	Member	
06		Representative of ABP Pvt. Ld.	Member	
07		Representative of 24 Ghanta.	Member	
08	Ms. Baisakhi Mukherjee	Assistant Professor	Member	9871224551
09	Mr.Sumanta Choudhury	Assistant Professor	Member	9830410311
10	Mr. Kunal Chakraborty	Registrar	Member	9830087891
11	Avipsa Padhi	UA & LA	Member	9874847555
12	Ms. Mousumi Bhattacharya	Assistant Controller of Examinations	Member	9830357024
13	Mr. Shyamal Sardar	Warden of Boys' Hostel	Member	9008551949
14	Ms Shilpi Saha	Warden of Girls' Hostel	Member	9804457338
15	Beauti Kumari	Student	Member	6291284093
16	Antara Barick	Student	Member	7980598779
17	Shreejita Mondal	Student	Member	8334965793
18	Sreyashi Debnath	Student	Member	6289862450
19	Mr.Ashok Kumar	Parent/Guardian of student	Member	8910346936
20	Swapan Barick	Parent/Guardian of student	Member	9830977567
21	Amaresh Mondal	Parent/Guardian of student	Member	9674279067
21	Shankar Debnath	Parent/Guardian of student	Member	9903780590

Dr. Amit Kumar Bhattacharya

Director,

Pailan College of Management and Technology (MBA Division)

To: a) Notice Boards of PCMT & MBA Building; Boys & Girls Hostel

CC: Joint Chairperson, Vice Chairperson, Registrar & above Committee Members

- **Establishment of Online Grievance Redressal Mechanism**

Online Grievance Redressal mechanism has been established in the Institute as per ACITE norms at website link :http://pcmt-india.net/feedback_grievance

- **Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University**

The Establishment of Student Grievance Redressal Committee in the Institution for AY: 2020-21 as per AICTE's Approval Process Handbook (2020-21)

As per All India Council for Technical Education (Redressal of Grievance of students) regulations, 2019 vide F.no-1-101/ PGRC/ AICTE/ regulation/ 2019 dated 07.11.2019, Grievance Redressal Committee is reconstituted comprising of following persons for Pailan College of Management & Technology with an objective to ensure transparence by Technical Institutions imparting technical education, in admissions with paramount objective of preventing unfair practices and to provide a mechanism to innocent students for redressal of their grievances. As per AICTE norm Ombudsman has been appointed by the university (MAKAUT).

Sub: Constitutions of student Grievance Redressal Committee

Student Grievance Redressal Committee for MBA Division, is being constituted as per AICTE (Redressal of Grievance of students) regulation, 2019, for establishment of grievance redressal mechanism, comprising of following personnel for Pailan College of Management & Technology with an objective to provide opportunities of certain grievances of students already enrolled in this institution: -

The members of the committee are as follows:

Sl No	Name	Designation	Role	Mobile No
1.	Prof.(Dr.) Amit Kumar Bhattacharya	Director	Chairperson	8016595200
2.	Mr. Biswarup Chatterjee	Assistant Professor	Member & Convener	9830087891
3.	Ms. Baisakhi Mukherjee	Asst. Professor	Member	9871224551
4.	Ms. Leena Lahiri	Representative of CINI	Member	9830786361
5.	Sumanta Choudhury	Assistant Professor	Member	9830410311
6.	Ms. Mousumi Bhattacharya	Assistant Registrar of Examination	Member	9830357024
7.	Mr. Kunal Chakraborty	Registrar	Member	9830087891
8.	Beauti Kumari	Student	Member	6291284093
9.	Antara Barick	Student	Member	7980598779
10.	Shreejita Mondal	Student	Member	8334965793

Dr. Amit Kumar Bhattacharya

Director,

Pailan College of Management and Technology (MBA Division)

To: a) Notice Boards of PCMT & MBA Building; Boys & Girls Hostel

CC: Joint Chairperson, Vice Chairperson, Registrar & above Committee Members

Concerned students, their parent shall approach Grievance Redressal Committee for any grievance related to admission and unfair practices, in order to further consolidate transparency in admission process and for redressal of grievances of innocent students.

• **Establishment of Internal complaint committee (ICC)**

Ref. No.: PCMT/296/Director/Committee/2304/2023

Date: 25/05/2023

Sub: Reconstitution of Internal Complaint Committee as per AICTE notification

As per Section 4 of All India Council for Technical Education (Gender Sensitization, Prevention & Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievance in Technical Institution) Regulations, 2016 (AICTE Notification F. No. AICTE/WH/2016/01 dated 10.06.2016), Internal Complaint Committee for Pailan College of Management & Technology (MBA Division) is constituted with an objective of resolving complaint pertaining to gender sensitization and sexual harassment of girl students, their parents and lady employees of the college. The committee consists of the following members:

SL. No	Name	Designation	Role	Mobile No
01.	Mr.Sumanta Choudhury	Asst. Professor, PCMT	Chairperson	9836003592
02.	Ms. Baisakhi Mukherjee	Assistant Professor, PCMT	Member & Convener	9871224551
03.	Mr.Dipankar Saha	Assistant Professor,	Member	7003109084
04.	Ms. Leena Lahiri	Representative of CINI	Member	9830786361
05.	Mr. Kunal Chakraborty	Registrar	Member	9830800310
05.	Mrs.Sayantony Patra	Training and Placement Officer	Member	6292244978
06.	Antara Barick	student	Member	7980598779

Members are requested to start working process immediately and decide their course of action.

Dr. Amit Kumar Bhattacharya

Director,

Pailan College of Management and Technology (MBA Division)

To: a) Notice Boards of PCMT & MBA Building; Boys & Girls Hostel

CC: Joint Chairperson, Vice Chairperson, Registrar & above Committee Members

Lady employees and girl students, their parent may henceforth approach Internal Compliant Committee for any complaint pertaining to gender sensitization and sexual harassment.

• Establishment of Committee for SC/ ST

Ref. No: PCMT/296/Director/SC&ST/2305/2023

Date: 25/05/2023

Sub: Reconstitution of SC/ST committee as per AICTE notification

SC/ST Committee of the Institute, Pailan College of Management and Technology, for MBA Division is being reconstituted as per the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act. 1989, No. 33 of 1989 dated 11.06.1989, to prevent commission of offences of atrocities against the members of the Scheduled castes and the Scheduled Tribes, the Committee comprises of the following members:

Sl. No	Name	Designation	Role	Mobile No
1.	Prof.(Dr.) Amit Kumar Bhattacharya	Director	Chairperson	8016595200
2.	Mr. Sumanta Choudhary	Assistant Professor	Member	9830410311
3.	Mr. Kunal Chakraborty	Registrar	Member	9830087891
4.	Mr. Kamal Ch. Mondal	Library Assistant	Member	9748122793
5.	Shyamal Das	Graphics Designer	Member	9123306577

Members are requested to start working process immediately and meet amongst themselves at least once in three months and decide their course of action. Minutes of the meeting is to be maintained by Convener and submitted to the undersigned.

Dr. Amit Kumar Bhattacharya

Director,

Pailan College of Management and Technology (MBA Division)

To: a) Notice Boards of PCMT & MBA Building; Boys & Girls Hostel

CC: Joint Chairperson, Vice Chairperson, Registrar & above Committee Members

Concerned Scheduled Castes and Scheduled Tribes students and staff members and their parent shall approach the Committee for SC & ST for any complaint that comes under the purview of above act.

• Internal Quality Assurance Cell

Ref. No: PCMT/296/Director/IQAC/2220/2023

Date: 25/05/2023

NOTICE

On IQAC Committee of PCMT (MBA Division)

Internal Quality Assurance Cell (IQAC) for Pailan College of Management & Technology for MBA Division is reconstituted with objective to develop a mechanism to promote conscious, consistent and catalytic action plans to improve the academic and administrative performance of the Institute. The Committee comprises of the following members

The members of the committee are as follows:

Chairperson		
1	Dr. Amit Kumar Bhattacharya	Director, Pailan College of Management & Technology(MBA Division)
➤ Member from the Management		
2	Mr. Kunal Chakraborty	Registrar, PGI
➤ Coordinator of IQAC		
3	Mr. Dipankar Saha	Assistant Professor, MBA
➤ Nominee from the Local Societies, Student and Alumni		
4	Prof. (Dr.) Santanu Dasgupta	Principal, Pailan College of Management & Technology
5	Sabyasachi Chatterjee	Alumni Representative
6	Aritra Sen	Student Representative
➤ Nominee from the Industrialist & Stake Holders		
7	Prof. Arijit Basuray	Industrialist (Industrial representative)
8	Dr. Sujit Kumar Bose	Nominee from Employer
Teacher Representatives		
9	Ms. Baisakhi Mukherjee	Assistant Professor, MBA
10	Mr. Sumanta Choudhary	Assistant Professor, MBA
Administrative Officers		
11	Mr. Kaushik Basu	UA & LA
12	Mr. Nabin Chandra Pramanik	Accountant
13	Ms. Mousumi Bhattacharya	Asst. Controller of Examinations
14	Mrs. Avipsa Padhi	HR Admin Executive
15	Ms. Sayantony Patra	Manager (Training & Placement)

Dr. Amit Kumar Bhattacharya

Director,

Pailan College of Management and Technology (MBA Division)

To: a) Notice Boards of PCMT & MBA Building; Boys & Girls Hostel

CC: Joint Chairperson, Vice Chairperson, Registrar & above Committee Members

6. Programmes

- Name of Programmes approved by AICTE: MANAGEMENT
- Name of Programmes Accredited by NBA: Nil
- Status of Accreditation of the Courses: NA

The following course under the programme MANAGEMENT is given below.

Our Institute offers following Post-graduate course under the programme “MANAGEMENT” as per AICTE nomenclature and details are given below:

Name of the Course	MASTERS IN BUSINESS ADMINISTRATION			
Number of seats	30			
Duration	2 Years			
Cut off marks/rank of admission during the last three years	As per State Nodal Body based on MAT & JEMAT Rank			
	Rank of admission 2022-23	Rank of admission 2021-22	Rank of admission 2020-21	Rank of admission 2019-20
	7	10	0	5
Fee	Rs. 4,93,000/-			
Placement Facilities	A dedicated placement cell comprising of a placement officer, one PR personnel and one administrative staff.			

A seminar hall with a capacity of 250 students. Spacious auditorium with hi-tech audio-video facilities to accommodate 1000 students. Examination halls to conduct written test. Aiming to Place the maximum number of students through on campus & off-campus in the top notch companies.. Full-fledged laboratories to organize online examinations

Campus placement in last three years with minimum salary, maximum salary and average salary	Placement	CAY 2022-23	CAY 2021-22	CAY 2020-21	CAY 2019-20		
	Students Placed	5	0	2	2		
	Minimum Salary PA	2.40L	NA	1.20L	1.80L		
	Maximum Salary PA	4.44L	NA	1.80L	1.80L		
	Average Salary PA	3.42L	NA	1.50L	1.80L		

Name and Duration of programmes having twinning and collaboration with foreign universities and being run in the same campus along with status of their AICTE approval –
NA

7. Faculty

Branch wise list Faculty members:

- Permanent Faculty

MASTERS IN BUSINESS ADMINISTRATION

Sl No.	First Name	Middle Name	Last Name
1	AMIT	KUMAR	BHATTACHARYA
2	SUMANTA	-	CHOUDHURY
3	BAISAKHI		MUKHERJEE
4	DIPANKAR		SAHA

Adjunct Faculty - NIL

Permanent Faculty: Student Ratio: 1:15

Number of Faculty employed during the last three years: 3

Number of Faculty left during the last three years: 2

8. Profile of Vice-Chancellor/ Director/ Principal/ Faculty For each Faculty give a page covering with Passport size photograph

DIRECTOR



i. Name: Dr. AMIT KUMAR BHATTACHARYA

ii. Date of Birth : 21/11/1976

iii. Unique id :

iv. Educational Qualifications: Ph.D., M.Sc. (ECONOMICS)

v. Work Experience:

- Teaching: 679M years
- Research: years
- Industry: years
- Others: years

vi. Area of Specialization: ECONOMICS, STATISTICS, ECONOMETRICS, BUSINESS MATHEMATICS

vii. Courses taught at Under & Post Graduate Level: BBA, BTech, MBA, M.Com., and

viii. Research guidance: NIL

- No. of papers published in National/ International Journals/ Conferences:
- Master :
- Ph.D.:

ix. Projects Carried out : NIL

x. Patents : NIL

xi. Technology Transfer : NIL

xii. Research Publications: National Journals: 4

International Journals: 1

Conferences: 1

xiii. No. of Books published with details: 1 book chapters

Faculty Members

i. Name: SUMANTA CHOUDHURY.

ii. Date of Birth:12/12/1974

iii. Unique id:

iv. Educational Qualifications: MBA

v. Work Experience :

- Teaching: 8 MONTHS.
- Research: NA
- Industry: 23 YEARS
- others: NA



vi. Area of Specialization: STRATEGIC MANAGEMENT (CORPORATE STRATEGY)

vii. Courses taught at Post Graduate Level:

1. LEGAL BUSINESS ENVIRONMENT
2. SERVICE MARKETING

viii. Research guidance:

- No. of papers published in National/ International Journals/ Conferences: NIL
- Master: NIL
- Ph.D.:NIL

ix. Projects Carried out : NA

x. Patents : NA

xi. Technology Transfer: NA

xii. Research Publications: 2 research paper in national journal

xiii. No. of Books published with details : NA

i. Name: BAISAKHI MUKHERJEE

ii. Date of Birth: 20.04.1983

iii. Unique id:

i. Educational Qualifications: MBA (Marketing), M.COM (Project Finance),
UGCNET (JRF) Management, UGCNET Commerce, Ph.D. (Pursuing)

iv.

v. Work Experience

- Teaching: 12 Years
- Research: 3 years
- Industry: NA
- Others: NA

vi. Area of Specialization: Marketing & Finance

vii. Courses taught at Post Graduate Level:

1. Financial Accounting
2. Management Accounting
3. Cost Accounting
4. Corporate Finance
5. Merger and Acquisition
6. Financial Report and Statement Analysis

viii. Research guidance: NA

- No. of papers published in National/ International Journals/
Conferences: 6
- Master: 2
- Ph.D.: 0

ix. Projects Carried out: NA

x. Patents: NA

xi. Technology Transfer: NA

xii. Research Publications: 5 Research papers in International Journals

xiii. No. of Books published with details: NA



ii. Name : DIPANKAR SAHA

iii. Date of Birth : 13. 08.1986

iv. Unique id :

v. Educational Qualifications : MBA (HR), Ph.D.
(Pursuing)

vi. Work Experience :

- Teaching: 4years
- Research : 2 years
- Industry :NA
- others :NA

vii. Area of Specialization: Human Resource Management

viii. Courses taught at Post Graduate Level:

1. Team Dynamics at work
2. Hr metrics and analytics
3. Organizational Behaviour
4. Compensation & Benefits Management

ix. Research guidance: NA

- No. of papers published in International & National Journals: 3
- Master: 0
- Ph.D.: NA

x. Projects Carried out: NIL

xi. Patents :NIL

xii. Technology Transfer :NA

xiii. Research Publications : 3

xiv. No. of Books published with details : None



8. Fee

- **Details of fee, as approved by State Fee Committee, for the Institution**

Fee structure for MBA

Fee Breakup	1st Sem	2nd Sem	3rd Sem	4th Sem
College Registration Fee	5,000	NA	NA	NA
Tuition Fee	97,000	97,000	97,000	97,000
Book Bank Fee	4,000	4,000	4,000	4,000
Development Fee	6,000	6,000	6,000	6,000
Other Facilities	15,000	15,000	15,000	15,000
Total	1,27,000	1,22,000	1,22,000	1,22,000
Grand Total	4,93,000			

Free 7 days education trip to top Malaysian University.

- **Time schedule for payment of fee for the entire programme**

1st Semester payment at the time of Admission or on and before July

2nd Semester payment is in December

3rd Semester payment is in the month of May

4th Semester payment is the month of December

- **No. of Fee waivers granted with amount and name of students**

N.A.

- **Number of scholarship offered by the Institution, duration and amount**

NIL

- **Criteria for fee waivers/scholarship**

Students being the undergraduate students of PGI group.

- Estimated cost of **Boarding and Lodging in Hostels**

Rs.6000 per month

Any other fee - NA

9. Admission

- **Number of seats sanctioned with the year of approval**

COURSE	AY: 23-24	AY: 2022-23	AY: 2021-22	AY: 2020-21
MBA	30	30	30	30

- **Number of Students admitted under various categories each year in the last three years**

COURSE	Admission in 2019-20	Admission in 2020-21	Admission in 2021-22	Admission in 2022-23
MBA	5	0	10	7

- **Number of applications received during last two years for admission under Management Quota and number admitted**

NA

10. Admission Procedure

- Mention the admission test being followed, name and address of the Test Agency and its URL (website)

1. MAT: ALL India Management Association, Address: Management House, 14 institutional area, Lodhi Road, New Delhi-110003

2. JEMAT

3. CAT

- Calendar for admission against Management/vacant seats: **NOT APPLICABLE**

11. Criteria and Weightages for Admission:

Minimum Bachelor's Degree (10+2+3 or 10 +2+4) in any discipline from any University recognized by AICTE/UGC. Candidates who will be appearing for the final year graduation degree examination can also apply. Such candidates, if selected, will be admitted provisionally and would be required to produce the proof of their eligibility as and when required, failing which their candidature will be cancelled. The JEMAT applicants will be directly admitted through Central Counseling. Compliance with MAT/ JEMAT is mandatory.

List of Applicants:

Course	Approved Intake for 2022-23	Admitted In 2022-23	Rank of admission 2022-23 JEE-MAT	Rank of admission 2022-23 MAT
MBA	30	7	274-900	NIL

12. List of Applicants

Not Applicable

14. Results of Admission under Management seats/Vacant seats:

NOT APPLICABLE

- Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over)
- Score of the individual candidate admitted arranged in order or merit
- List of candidate who have been offered admission
- Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate
- List of the candidate who join
- ned within the date, vacancy position in each category before operation of waiting list

15. Information of Infrastructure and Other Resources Available:

- **Number of Class Rooms and size of each:** 2 Nos. of class room with 66 sqm each.
- **Number of Tutorial rooms and size of each:** 1 No. of tutorial room with 33 sqm each.
- **Number of Laboratories and size of each:** 1 No. of laboratory with 66 sqm each.
- **Number of Seminar/drawing Halls with capacity of each :** 1 No. of Seminar Hall with 132 sqm.
- **Number of Computer Centres with capacity of each:** 1 no. of Computer Center with 30 capacity
- **Central Examination Facility, Number of rooms and capacity of each:** Available, number of rooms available: 2 of sitting capacity of 30 each
- **Online examination facility – yes**

- **Barrier Free Built Environment for disabled and elderly persons:** Yes
- **Occupancy Certificate:** Available
- **Fire and Safety Certificate:** Available
- **Hostel Facilities:** Yes

Library:

- **Number of Library books/ Titles/ Journals available (program-wise)**
Library books: 9376.
Titles: 946.
Journals: National- 9, International: 3
- **List of online National/ International Journals subscribed:** NIL
- **E- Library facilities:** NIL
- **National digital library subscription detail:** Available in website
- **E- JOURNAL=** JGATE
- **SOFTWARE USED:** KOHA ON CLOUD(VERSION;21.11.05.000)
- **NEWSPAPER-3 MAGAZINE-1**

Laboratory and Workshop:

- **List of Major Equipment/Facilities in each Laboratory/ Workshop:**
One Computer Laboratory
- **List of Experimental Setup in each Laboratory/ Workshop**
Computer Laboratory is equipped with all Hardware and Software systems.

Computing Facilities:

- **Internet Bandwidth :** 100 mbps
- **Number and configuration of System:** 20
- **Total number of system connected by LAN:** 20
- **Total number of system connected by WAN:** 20
- **Major software packages available:** one
- **Special purpose facilities available:** Management evaluation set up
- **Facilities for conduct of classes/ courses in online mode (theory and practical) :** Yes
- **Innovation Cell:** Under processing.
- **Social Media Cell:** Available.

Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments

Not applicable since we are conducting MBA Course

List of facilities available

- **Games and Sports Facilities:** Yes.
- **Extra-Curricular Activities:** Yes.
- **Soft Skill Development Facilities:** The students are encouraged to participate in various skill development activities like solving case studies, power point presentations, research paper writing etc. The institution focuses on the overall personality development of their students and provides them with industry exposure by inviting top industry stalwarts.

- **Teaching Learning Process**
- Curricula and syllabus for each of the programmes as approved by the University: as per university
- Academic Calendar of the University: As per University
- Academic Time Table with the name of the Faculty members handling the Course : Institute academic **time table be linked** - time to time
- Teaching Load of each Faculty: **Class load be linked**- time to time
- Internal Continuous Evaluation System and place :

In each semester four internal written tests are conducted by the Institute. Besides, each student is given assignments at regular interval. Marks obtained in Internal Tests as well as assignments carry 30% weightage in the concerned semester paper.

- Student's assessment of Faculty, System in place –

Feedback received through proper format is analyzed and the results are shared with the concerned member of faculty so that the faculty members can take the necessary corrective action to improve the quality of the lecture delivered in the class.

- For each post graduate courses give the following:
 - Title of the course -
 - Curricula and syllabi -
 - Laboratory facilities exclusive to the post graduate course -

Special Purpose

- Software, all design tools in case: MS-office, Tally, Matlab,
- Academic Calendar and frame work : be linked time to time

16. Enrollment and placement details of students in the last 3 years:

COURSES	Admission in 2019-20	Admission in 2020-21	Admission in 2021-22	Admission in 2022-23
MBA	5	0	10	7

Placement details

In A. Y. of 2020-21 ; Not Applicable

PLACEMENT DETAILS FOR THE PERIOD 2019-20				
MBA				
SL NO.	NAME OF THE STUDENTS	STREAM	NAME OF THE COMPANY	SALARY OFFERED
1	Arita Sen	MBA	TATA AIG & AXIS bank	4.44L/4.44L
2	Soumya Banerjee	MBA	Axis Bank	4.44L
3	Anirban Parua	MBA	Axis Bank	4.44L

17. List of Research Projects/ Consultancy Works

- **Number of Projects** carried out, funding agency, Grant received: Nil
- **Publications (if any) out of research in last three years out of masters' projects:** Publications made by the faculty members.
- **Industry Linkage:** Yes
- **MOUs with Industries** : YES, Nos-5

18. LOA and subsequent EOA till the current Academic Year: Visit

the below mentioned link to find All the EoA and LoA.

<http://www.pcmt-india.net/aicte.html>

19. Accounted audited statement for the last three years: be linked as annexure

20. Best Practices adopted, if any

- Use of learning resources, multimedia and internet resources for teaching is in place
- Student's feedback about the teachers in respect of teaching-learning process is taken and follow-on action is implemented.
- Financial assistance to the poor and needy students is made available.
- Transparency is ensured in evaluating student's academic performance
- WI-FI Campus
- Faculty members and students are motivated to participate in National, International Conference, workshop

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- Earn-while-Learn scheme is implemented for deserving candidates.
- Mentoring: The faculty members meet the students periodically, collect the pros and cons of the method and counsel them to perform better academically. Student's personal issues are also discussed and proper guidance and support is provided to them to ensure the comfort of the students in the Institute campus.
- Technical Quiz, Seminar on cutting edge technology, Workshop and hands on training on recent technology is organized on regular basis to improve student's awareness in respect of modern trends in Technology and development.
- Faculty development programme is organized on regular basis to improve human resources of our Institute.
- For each and every students Industry visit is organized on regular basis to make our students aware of industrial activity and to develop knowledge in practical field of management domain

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PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY **(MBA Division)**

VEHICLE PARKING

Parking is an often overlooked – but undoubtedly essential – service for every brick-and-mortar business. With the right parking control systems, it can be a significant revenue generator, too.

There are several advantages of employing a car park system for [Pailan](#) College of Management & Technology's, business owners and vehicle drivers for student as well as Faculty members. There are enough space for vehicle parking and efficient usage of space of Pailan College of Management & Technology.

Parking is the first touch point a College has with students. When that interaction is positive, it starts the student, staff and faculty members experience off on a good

Two Photographs are attached here with as proof copy of sites of organization.



PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY (MBA Division)

Sewage Disposal System

This college are in village site, where college buildings are build on plots (stands), arranged along streets, each property is connected by a another building /household sewer pipeline to a larger diameter communal sewer, running along the streets or along non-built-up borders of the community, to a waste-water treatment works located at a lower elevation off to one side, and from there via a main out-fall sewer to a river or an irrigation area.

Water use Sewer systems, in order to work properly, need flushing toilets at the source, at the student activities/offices rooms. At the same time, it has a dependable water supply, the water of which, after becoming wastewater, needs a disposal system. The installation of flushing toilets together with bath tubs, showers, hand basins, sinks, laundries, with their water supply from a mains network, and their disposal pipe and sewer network requires a well designed and well managed infrastructure generally known as a plumbing system. Building all the components of a proper sewer system (supply pipes underground, pressure lines with plumbing fittings, as well as drain pipes and are designed, installed, maintained and managed properly.

The details of the design of a sewerage network, as well as water drainage system, are presented in another theme dealing with hydraulic structures. When the toilet is flushed, a certain volume of dilution and carrying water and the waste (sewage) flow by gravity into land along a building sewer pipe set at a certain slope or gradient underground. Bath, laundry, dishwasher water also flows along the same system. The waste water from several living units flows in diluted form, but containing also grease and soap from the individual sewer pipes into an underground sewer main, running alongside the street or outer boundary of the living units.

Street sewers gravitate towards and connect with a main out-fall sewer, which joins the wastewater treatment works. The only driving force is the water from the flushing toilets, bathtubs, and sinks, flowing under the influence of gravity and taking the wastewater with it.

Used pads should are folded up and placed in a plastic bag for disposal by the students and placed in separate area for burning the same.

Reusable devices are washed thoroughly with soapy water, rinsed and dried after use. They are stored so they won't get damaged,

Continance products are stored and disposed of following the manufacturer's instructions. These are often to be found on the packaging.

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Bengal



Sewage Disposal System

PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY **(MBA Division)**

Safety and Security measures in the Campus

Our college campus have essential responsibility to get safety of the students, Staff and faculty members and campus community areas from the threat of violence and we appropriately provide to the students lot of measures and security.

- Our Board of Governors of college has been taken decided unanimously in the meeting that CCTV will be installed in the campus in appropriate locations within the premises of an institution to ensure the safety of the students and others.
- All students, faculty staff members have been issued identity cards by the institution and the same are checked by the security personnel during their entry. Outsiders are permitted to enter into the Campus with through maintaining registrar by the security guard.
- Institute's staff and faculty members have been trained to protect the students from any abuse and institute organize an annual safety program for encouraging the students and staff members.
- We have special arrangements for students/staff/faculty members to be taken care in the event of an emergency.
- Besides college constitute different necessary committees i.e. Anti Ragging Committee, Internal Complaint committee, Grievance Redressal Committee for taking care of the students

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Safety and Security measures in the Campus

PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY
(MBA Division)

**Barrier Free Built Environment for disabled and elderly
persons**

Building has one entrance accessible to the physically challenged and which have been shown from outside entry of the building. The entrance is approached through a ramp together with the stepped entry.

Lift space have been provided with all provisions in the structure of the building but it is being considered to implement immediately for the physically challenged candidates and others.

Photograph is attached with here below.



PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY
(MBA Division)

Language Laboratory

Language Laboratory has been made in our college and is used for language tutorials. These are attended by students who voluntarily opt for remedial English classes. These have been made for the benefits of the students who are deficient in English and also aim at confidence building for facing interviews and competitive examinations. The Language Laboratory sessions also include world games quizzes, extemporaneous speaking debates skills etc. Specifications are provided as per course. Now maintenances are required for the same.

A photo is attached with here below:



PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY (MBA Division)

SPORTS FACILITIES

Sport is an essential part of the all-round development at Pailan College of Management & Technology (PCMT). It provides the opportunity for engagement, responsibility, enjoyment and a sense of pride in achievement, regardless of scale or magnitude and a sense of *team spirit*. The love of sport developed at colleg offers life-long benefits, often leading to a happier, healthier and more productive future. PCMT offers a range of individual and team games with opportunities to compete both within and against other Colleges. We give students many opportunities to represent the college starting youth life, in order to build their love of sports. The Institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc. and cultural activities

SL.	GAMES & SPORTS FACILITY					
	GAME TYPE	GAMES	ITEMS	AREA	POLICY	CULTURAL ACTIVITIES
1	INDOOR	CHESS	10 BOARDS	as per standard	TO CONTINUE CONDUCTING EVERY YEAR AND TO CONDUCT INTER COLLEGE TOURNAMENTS	splurz, correso
2		CARROM	3BOARDS	as per standard		splurz, correso
3		TABLE TENNIS	5 BOARDS	as per standard		splurz, correso
4		BADMINTON	10 RACKETS	as per standard		splurz, correso

1	OUTDOOR	CRICKET		as per standard	TO CONTINUE CONDUCTING EVERY YEAR AND TO CONDUCT INTER COLLEGE TOURNAMENTS	splurz, correso
2		FOOTBALL		as per standard		splurz, correso
3		VOLLEYBALL		as per standard		splurz, correso
4		SWIMMING		as per standard		splurz, correso

No matter what sport students choose to pursue it is important that after hours of sitting and attending classes, students get the chance to stay active, run around and play which, in turn, will actually make them more alert and productive for the body building.

Benefits of Playing Outdoor Games for Children

- It gives them an opportunity to learn new things. ...
- It can help in their physical development. ...
- It can boost their creativity. ...
- It can help them acquire social skills. ...
- It can help them develop a positive attitude. ...
- It helps in personality development.

Few memories are attached herewith:



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PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY **(MBA Division)**

Waste Management and environment improvement measure to ensure a sustainable Green Campus

Plastic bags – Students/Staff/faculty members are strictly prohibited to carry any plastic bags for any cause.

Invest in one good water bottle – now a day candidates purchase a reusable bottle to refill throughout the day.

Compost –It is possible for our campus to provide a compost bin for food waste from the cafeteria.

Create a campus garden – we have planted a garden to beautify front space of our building.

Lighting – A better quality of CFL or LED light bulbs are placed in all rooms of our buildings.

Only use what need – So much power goes to waste when we leave lights and devices on when they are not in use. We have notified to all concerned of department to flip the switch when they leave the room & unplug their devices when they are finished charging.

Environmental bookworm –We have more books in library as per AICTE rules and regulations but we also have available e-library systems in which student can get more knowledge for their reference.

Use less paper – It has been notified to all concerned by the Principal/Director that college administrative dept can their administrative /academic activities through on line system.

Monitoring our energy bills – Tracking energy use in buildings involves monitoring, recording, reviewing and analyzing bills and data on a regular basis so that we can identify how energy is used, and reduce costs and consumption.

Reduce printing by reading on-screen

We are trying to read things/matters on our personal devices rather than printing them off.

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Adopt Long-Term Campus Sustainability Goals

Establish goals to motivate our College and push towards eco-friendly practices beyond what's planned for Campus Sustainability Month.

Trying to implement the green campus:



PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY
(MBA Division)

Backup Electric Supply

A complete backup power system with an emergency generator as the centerpiece (and other supporting components) is typically the most effective solution. A generator includes an engine, alternator, cooling system, and a control system. Engines are commonly diesel. A backup generator combined with an Uninterrupted Power Supply (UPS) and an Automatic Transfer Switch (ATS) all work together to provide constant power during a utility power outage when properly set up. When an outage occurs, and a backup power system is in place, a basic sequence of events occurs:

1. Utility power is lost. UPS immediately assumes the load.
2. ATS senses the main outage, starts the generator up, and switches the load to the generator when ready
3. Utility power is restored. ATS switches the load back to utility.
4. ATS sends the signal for the generator to gradually be powered down.
5. UPS switches back to charging mode.

Generator Source offers a complete line of two backup generators for 1) 10 KVA and 2) 180 KVA. The following two generators is providing high-quality backup (electricity) system and solutions to buildings,

Photo is attached with here below: Pic (1)



PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY

(MBA Division)

First Aid, Medical and Counseling Facilities

Pailan College of Management & Technology (PCMT) provides medical facilities through a medical aid setup in the college campus equipped with all its necessities providing first aid medication to the students and needy staff members as well during the college hours. PCMT students (Boys and Girls) were provided medical facilities and at times the staff members of the college were also provided the first aid.

College provides medical aid facilities to the students who participated in intra and inter college sports competitions. In addition to this college organize regularly awareness programmers.

Photographs are attached herewith below:



PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY
(MBA Division)

MOUs with Industries

Sl. No	MOU/Collaboration with	Date of Collaboration	Purpose
01	BSE Institute Ltd	20.05.2023	To provide educational experience and training on Financial Market.
02	Innovation Appliances	04.06.2019	To improve the overall quality of Management Education in India by enhancing the quality of Marketing, HR and Finance field.
03	The Creek Club Pvt. Ltd.	24.06.2019	To implement the various initiatives/services for students.
04	Clifford Facility Service Pvt. Ltd.	31.01.2022	Provides learning solutions and services across the learning lifecycle. Contributed to the educational reform programs, skill development, and education infra development, job creation, corporate and government talent management initiatives.
05	Business Economics	24.05.2019	a field of applied economics that studies the financial, organizational, market-related, and environmental issues faced by corporations.

PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY **(MBA Division)**

Portable Water supply and outlets for drinking water at strategic locations

Water is connected to every form of life on earth and is the basic human need, equally important as air. Water is connected to every aspect of human day to day activities directly or indirectly. Water of satisfactory quality is the fundamental indicator of health and well-being of a society and hence, crucial for the development of a country.

Our college is trying to implement and to ensure safe water to provide for the students with safeguarding their health. This general objective comprises improvements in the following specific areas:

- Water quality,
- water accessibility,
- water quantity and continuity:

Photographs are attached herewith:

PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY
(MBA Division)

General Notice Board and Departmental Notice Boards

Notice Boards have been widely used across educational institutions of India. Notice board, a great tool for communicating messages, leaving friendly reminders and promoting events. From office and colleges notice board to community notice boards, are suitable for both indoor and outdoor settings.

Notice Boards are often spotted at colleges in particular as they assist in keeping students aware and informed of upcoming activities as well as rewarding students by displaying their accomplishments.

Our notice board images are given below:



PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY-9
(MBA Division)

**Facilitate teachers for undergoing Pedagogical training
through NITTT guidelines**

As per guidelines of NITTTR, Our College sends /arranges training program for the faculty members for enhancement of their educational knowledge and deliberation techniques for the students. We expect the comprehensive Training program will go a long way in improving the quality of technical education of faculty members.

The Institutional environment, disciplines and motivation of teachers will also boost up, thus improving the quality of teaching –learning process.

This training program is being helped the teachers to keep themselves abreast with latest development and co-relate their teaching to the prevailing practice and indigenous as per the needs of present scenario.



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PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY
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Electricity Grid Power Supply Connection



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WBSEDCL

Payment Receipt

WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED
(A GOVERNMENT OF WEST BENGAL ENTERPRISE)

Transaction ID: 32296936941DC
Date: 23.05.2023
Payment Gateway: ICICIRTGS
Billing Office: 24-PARGANAS (SOUTH) REGIONAL OFFICE
Consumer Id: 941153500
Name: PAILAN EDUCATIONAL TRUST,
Invoice Number /Appl. No. /Inst. No: 3399842
Payment Mode : RTGS
Received: Rs. 417099

* Payment subject to realisation.

Thank You

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PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY **(MBA Division)**

Fire Safety



FIRE SAFETY (INDIA)

186/1, Purba Putiary, Dakshin Para,
Kolkata - 700 093

Ph. : 8240199755 / 9830228792

E-mail : firesafetyindia2017@gmail.com



Ref.No: RTC/44/2021-2022

Dated: 24.02.2021

FIRE SAFETY CERTIFICATE

This is being certified that a team of personnel headed by the undersigned has physically inspected sanction building plan including floor plans and design of the constructed building of **Pailan College of Management & Technology (MBA Division)** situated at Bengal Pailan Park, Phase-I, Amgachia Road, Joka (Off Diamond Harbour Road), Kolkata— 700104, functioning under the aegis of Pailan Educational Trust (having its registered office at 127, Kankulia Road, Kolkata - 700029), and we have also physically inspected the college premises when we observed that following measures are taken by the college as per standard fire safety norms:-

- 1) **Staircase:** Building has two staircases as per standard fire safety norms;
- 2) **Lift:** Shaft for two lifts has already been constructed in the building though however, installation of lift machine is to be made, at the earliest;
- 3) **Fire Extinguishers:** Adequate number of Fire Extinguishers are installed in each floor of the building and the said fire extinguishers are found to be in operational mode;
- 4) **Exit Fire Route:** Exit Fire Route plan is duly complied with by the institute;
- 5) **Fire Mock Drill:** Fire Mock Drill is conducted by the institute at periodic intervals ;
- 6) **NOC on Fire Safety from State Govt.:** We observed that the institute has already submitted application along with relevant drawings vide letter Ref. and Application No. IND/WB/FES/20192020/59293 dated 25.06.2019 to the Director General, West Bengal Fire & Emergency Services, Govt. of West Bengal requesting the authority for issuance of NOC on Fire Safety.

In light of above, we being a Certified Fire Protection Specialist, hereby certify that Pailan College of Management & Technology(MBA Division) of above address has taken adequate fire safety measures.

(Authorized Signatory

Name of the Company

Company Seal



OUR ALL BRAND ARE ISI MARKED

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Bengal

PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY **(MBA Division)**

Road suitable for use by Motor vehicle-Motorized Road



PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY **(MBA Division)**

Provision/Facilities to conduct online meetings, Webinars, classes and Examinations

Pailan College of Management & Technology has brought on-line systems for all faculty members, staff members and students.

During this outbreak of COVID-19, when we all are maintaining social distancing, flow of knowledge has not stopped at our college. We are connected with our students through various technology driven applications, conducting classes, webinars, hosting live sessions, Examinations etc.

Any educational types of Webinars individually/jointly with other educational system were successfully conducted with participation of different students/teachers/ participants. The webinar addressed student centric effective teaching-learning pedagogy among the participants.

Our institution prefers to use online meetings or webinars to conduct teaching sessions, leveraging the benefits of a classroom learning environment while controlling the travel and time-related costs of bringing people to a physical classroom.

There are some requirements to fulfill before one can take advantage of the offerings feature to conduct online meetings. We have an online Facility and appropriate system with virtual facility in which our college can offer to the students/staff/faculty members for their classroom learning environment/other educational activities.

Most online meeting/webinar tools send an email confirmation to the host with the link to the session and any login/password details and students need this information when creating their offering.

We have systems tools regarding the above said facilities like GMEET, Zoom, Google meet, Skype:
Internet Band width: 100 MBPS; WIFI Facilities and required of computer & Laptops.

PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY **(MBA Division)**

Institution Industry Cell

The objective of the Institution Industry Cell is to reduce the gap between industry expectations (practice) and academic offerings (theory) by direct involvement of industry to attain a symbiosis.

Our Objectives:

- to grow by way of availability of employable manpower group, and increased productivity
- To coordinate the quality of education to meet the current trends and needs of industry.
- To produce employable students i.e., “Industry-Ready students.”
- students stand to gain by way of hands-on training, reduction of learning curve in industrial practices
- To create adequate facilities for upgrading knowledge of professional engineers and technologists.
- To incorporate industrial training and other inputs to develop students.
- To share the experience and expertise between institutions and industry for mutual benefits.
- To improve students, faculty, infrastructure, pedagogy in line with the industry's requirements.

FUNCTIONS

- College/Industry Institute Interaction cell continuously encourage students to endure internship during semester vacation to harmonize the quality of education to meet the current scenarios and needs of industry
- To arrange the lectures by experts from industry frequently to make the students familiar with latest industrial practices so that they can ready for industry.
- To organize the industrial visits for students and staff to be trained the latest industrial practices.
- To send the students for Industrial Training Programs to prepare them in the latest technologies.

SL. No.	Names	Department	Designation	Contact No.
01	Dr. Amit Kumar Bhattacharya	MBA Program	Chairperson	8016595220
02	Mr.Sumanta Choudhury	MBA Program	Coordinator	9830410311
03	Ms. Baisakhi Mukherjee	MBA Program	Coordinator	9871224551

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04	Mr.Dipankar Saha	MBA Program	Coordinator	7003109084
05	Ms. Sayantani Patra	Placement	Manager (T&P)	6292244978
06	Mr.Sabitabrata Mukherjee Email:- mukherjee.sabitabrata@gmail.com	From Industry	Managing Director Durgapur Gears Pvt. Ltd	9434006124

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Pailan College of Management & Technology : Bengal Pailan Park, Sector- I,
Phase - I, Amgachia Road (off D.H. Road) Joka, Kolkata - 700 104

PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY (B. TECH DIVISION)

(AICTE EOAF. NO. Eastern/1-3510671998/2018/EOA DATED 10.04.2018)

<u>Name of Course</u>	<u>Approved Intake</u>			
	2019-20	2020-21	2021-22	2022-23
COMPUTER SCIENCE & ENGINEERING	60	60	60	60
ELECTRONICS & COMMUNICATION ENGINEERING	60	60	30	30
ELECTRICAL & ELECTRONICS ENGINEERING	60	30	30	30
CIVIL ENGINEERING	60	60	30	30

PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY (MBA DIVISION)

(AICTE EOAF. NO. Eastern/1-3508846461/2018/EOA DATED 04.04.2018)

<u>Name of Course</u>	<u>Approved Intake</u>			
	2019-20	2020-21	2021-22	2022-23
MASTER IN BUSINESS ADMINISTRATION (MBA)	30	30	30	30

STUDENT ARE ADVISED TO GIVE THEIR FEEDBACK (IF ANY) IN THE FORM AVAILABLE IN THE
INSTITUTIONAL WEB-SITE AS WELL AS IN THE RELEVANT LINK ON AICTE WEB-PORTAL

Registrar
Pailan College of Management & Technology

PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY **(MBA Division)**

Digital Payment for all financial transaction

We have currently four methods (likely Net banking, mobile apps, UPI transfer & PoS machine) of digital payment available in our institution. Parents also can pay using these payment facilities. The digital payment system in our institution will also save administrators' time as they don't have to handle all that wads of cash, count it, and store it inside the safe.

A digital payment system is extremely cost-effective and saves many costs for both institutions and parents. It saves the costs of ledgers, registers, fee cards, and other paper-based documents for educational institutions. It saves the transportation costs for parents and gives them the freedom to pay from their offices or homes.

The main objectives of digital transactions are to reduce the costs and risks of handling cash, increase the ease of conducting online transactions, and increase transparency among monetary transactions among people.

We accept the different transaction payment mode such Unified Payments Interface (UPI), Mobile Wallets, PoS Terminals. The most common type of PoS machine is for Debit and Credit cards, where student can make payment by simply swiping the card and entering the PIN.

We also accept through Internet banking, allow the students/parents of a particular bank to make transactions and conduct other financial activities through virtual banking option available. NEFT, RTGS, or IMPS.

PoS machine image in our Accounts department for direct transaction of students:

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Bengal



Pailan College of Management & Technology is affiliated to Maulana Abul Kalam Azad University, West Bengal, University has provided ERP ID and Password for the payment that is made digitally towards the University account.

(Dr. Amit Kumar Bhattacharya)
Director
Pailan College of Management & Technology(MBA Division)

(A Division of Pailan Educational Trust)

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PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY (MBA Division)

Display board within premises and Web site of the institution feedback facility of student and faculty

PAILAN Group of Institutions

Online Feedback Facility of Students and Faculty Available in the AICTE Web Portal

PAILAN College of Management & Technology

अखिल भारतीय तकनीकी शिक्षा परिषद्
All India Council for Technical Education

CENTRALIZED SUPPORT SYSTEM

(SUGGESTION/ ENQUIRY/ GRIEVANCE/ COMPLAINT/ APPRECIATION /REQUIRED SUPPORT/WILLING TO SUPPORT)

WELCOME TO AICTE
CENTRALIZED SUPPORT SYSTEM

LOGIN ACCOUNT

Email

Password

5 + 7 =

LOG IN

Don't have an account? Register
Forgot Password?

News/Announcements

All the Stakeholders (log)

Ref. No: PCMT/296/Director/ASC/2330/2023

Date: 11/05/2023

Sub: Regarding Appointment of a Student Counselor Academic year of 2023- 2024

We hereby inform all concerned that next meeting of Anti-Ragging Committee of Pailan College of Management & Technology for academic year of 2018-19 will be held at Language Laboratory of B. Tech building at **4.30 PM on 01st September 2018 (Saturday)** to discuss following Agenda for further consolidation of measures for prevention & prohibition of ragging in the College campus (including its hostel premises):-

- a) Confirmation of Minutes of Anti-Ragging Committee Meeting held on 11. 11.2017;
- b) Reconstitution of Anti-Ragging Committee for the academic year 2018-2019 & AY: 2019-2020 in compliance with AICTE Notification F. No. 37-3/Legal/ AICTE/2009 dated 01.07.2009 and UGC Regulations F.1-16/2007(CPP-II) dated 17.06.2009;
- c) Reconstitution of Anti-Ragging Squad for academic year 2018-2019 & 2019-2020;
- d) Measures to be taken for further consolidation of prevention & prohibition of ragging in the College premises (including its hostel premises);
- e) Functioning of Anti-Ragging Squad and submission of report thereof;
- f) Matters relating to submission of Affidavit by the 1st year students of B.Tech, MBA & Non-AICTE Courses;
- g) Miscellaneous Items.

We hereby request all concerned to make them convenient to attend above meeting of Anti-Ragging Committee at the venue & time as mentioned above on **01st September 2018** for committee's deliberation on the agenda as mentioned above.

(M. N. Pal)
Registrar,
Pailan College of Management & Technology.

- To: 1)** Director General – Please make it convenient to Chair the Anti-Ragging Committee meeting on 01.09.2018;
- 2) Principal, PCMT;
3) Director, PCMT (MBA Div.);
4) Director (A & P);
- } Please make it convenient to attend the meeting on 01.09.2018
- 5)** HOD/Coordinators – BA, CA, B. Tech (CSE, ECE, CSE, CE), Health Sc, BHM, Media Sc & BTM : - Please make it convenient to attend the meeting on 01.09.2018 and please also nominate Jr. & St. Students by 29.08.2018, who will be the members of Anti-Ragging Committee.

Similarly please also nominate Parent/Guardian of Jr. & Sr. Students by 29.08.2018, who will be the members of Anti-Ragging Committee.

Please also request such students and guardians to attend the meeting of Anti-Ragging

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Bengal

Committee on 01.09.2018.

- | | |
|--|--|
| 6) Asstt. Registrar (O & HR) | Please make it convenient to attend the meeting on |
| 7) Asstt. Registrar (A & E) | 01.09.2018. |
| 8) Asstt. Registrar (Exam & PR) | Asstt. Registrar (A & E) is also requested to furnish Affidavits as mentioned at Item No. 'f' as above, by 30.08.2018. |
| 9) All faculty member of BA, CA, B. Tech, Health Sc, BHM, Media Sc & BTM | Please make it convenient to attend the meeting on 01.09.2018. |
| 10) Warden, Boys' Hostel | Please make it convenient to attend the meeting on |
| 11) Warden, Girls' Hostel | 01.09.2018. |

- CC to:** **a)** Chairman; **b)** Joint Chairperson; **c)** Vice Chairperson;
d) Faculty Notice Board of BA, CA, B.Tech, Health Sc, PSIS & PG buildings.;
e) Notice Board of PCMT, B.Tech, PG & PSIS buildings;
g) Boys' & Girls' Hostel Notice Boards.

Our Ref: PCMT/Registrar/Anti-Ragging/2021/2018

Dated: 01.09.2018

**Notice on Re-Constitution of Anti-Ragging Squad
Pailan College of Management & Technology
(B.Tech, MBA, MCA Divisions & Non-AICTE Courses)
(Academic Year of 2018-2019 & 2019-2020)**

Ref: Our earlier Notice Ref. No. PCMT/Registrar/Anti-Ragging/1893/2018 dt.18.01.2018 on the issue.

Anti-Ragging Squad is being reconstituted as below as per All India Council for Technical Education (AICTE) Notification F. No. 37-3/Legal/AICTE/2009 dated 01.07.2009 and also as per UGC Regulation F.1-16/2007(CPR-II) dated 17.06.2009, for prevention and prohibition of ragging in the campus of Pailan College of Management & Technology (including its hostel premises) for academic year of 2018-2019 and 2019-2020:-

Sl	Name	Designation	Role	Phone No
1	Mr. Parag Chatterjee	HOD – B. Tech (CSE)	Chairperson of the Squad	9163118207
2	Mr. Suman Ghosal	Asstt. Prof., B. Tech (EEE)	Convener	9836080820
3	Ms. Sumana Mazumdar	Asstt. Professor – CA, PCMT	Member	9433240443
4	Mr. Deepanjan Dutta	Asstt. Professor –BA, PCMT	Member	8697548749
5	Ms. Kriti Mitra	Asstt. Professor – B.OPTOM	Member	7980517652
6	Ms. Soma Halder	Asstt. Professor – Hospital Mgt	Member	9073877491
7	Mr. Debraj Chakraborty	Asstt. Prof., B. Tech (ECE)	Member	9007763098
8	Mr. Tapas Pattanayek	Asstt. Prof., B. Tech (Civil))	Member	9800338857
9	Mr. Abhijit Dhar	Asstt. Professor	Member	7044922073
10	Mr. Rohit Ganguly	Asstt. Professor – Media Sc.	Member	9748992102
11	Ms. Ananaya Roy	Asstt. Registrar (A&E)	Member	9830800310
12	Ms. Swapna Ghosh	Warden of Girls' Hostel	Member	9804457338
13	Mr. Shyamal Sardar	Warden of Boys' Hostel	Member	9008551949

Convener of Anti-Ragging Squad is hereby being requested to convene a meeting of Anti-Ragging Squad at the earliest to chalk-out detail action plans for further consolidating measures in order to maintaining ragging free environment in the College and its hostel premises.

Concerned students and their parent/guardians may also approach Anti-Ragging Squad for any complaint relating to ragging/abetting ragging.

(Prof.(Dr.) Ratul Kumar Majumdar)
Principal,
Pailan College of Management & Technology.

(M. N. Pal)
Registrar,
Pailan College of Management & Technology.

- To:** a) Notice Boards of PCMT, B. Tech, PG & PSIS Buildings;
b) Notice Board of Girls' & Boys' Hostel Building;
c) Faculty Notice Board of PCMT, B. Tech, PG & PSIS Buildings.

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Bengal

C.C.: **1)** Chairman; **2)** Joint Chairperson; **3)** Vice Chairperson; **4)** Director General; **5)** Office of Principal;

7) Office of Registrar; **8)** Director, B.Tech (MBA Divn.); **9)** Director (A & P); **9)** HOD/Coordinator

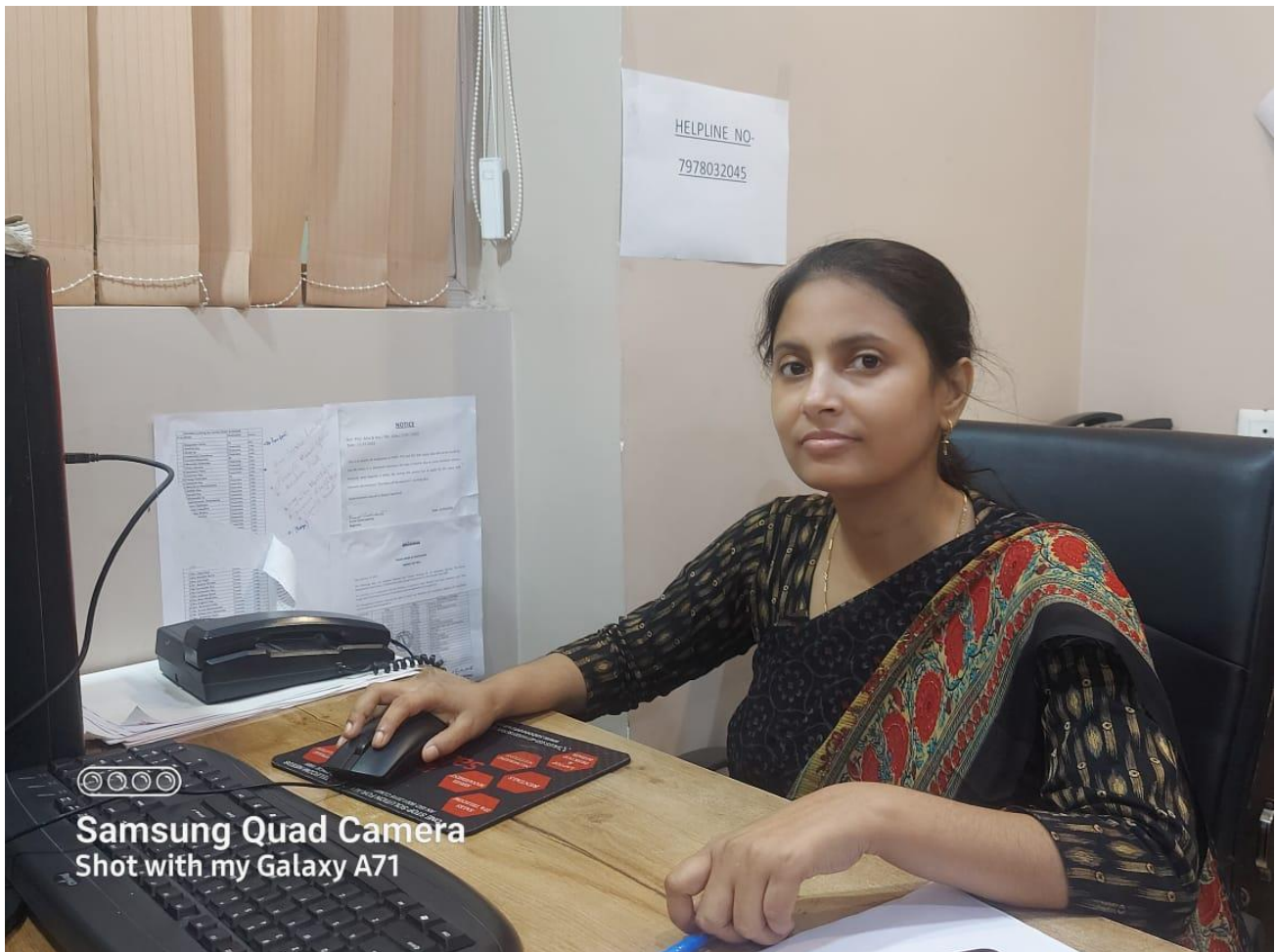
– BA, CA, B.Tech (ECE, CSE, EEE&CE), Hospital Mngt., B.OPTOM, BHM, Media Sc. & BTM;

10) Asstt. Registrar (A & E); **11)** Asstt. Registrar (O & HR); **12)** Asstt. Registrar (Exam & PR);

13) System Executive – Please upload the Notice in College web-portal.

ESTABLISHMENT OF WOMEN HELPLINE PLATFORM

The Institution intends to provide immediate and emergency response to women seeking support and information. To reach out to the women affected by violence through referral (linking with appropriate authority such as police, one stop centre , hospital) and information about women related programs.



ESTABLISHMENT OF PLATFORM FOR STUDENT COUNSELLOR

The institution has appointed counselor for assistance of students who are in traumatic condition. A counselor is the first line of defense. She can help students in career, academic, psychological and in physical and mental activities. They can help in many therapeutic and social services.



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NATIONAL ACADEMIC DEPOSITORY

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PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY [B.TECH DIVISION] Kunal Chakraborty

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Support

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Welcome to National Academic Depository
Easy to Publish Digital Records on DigiLocker

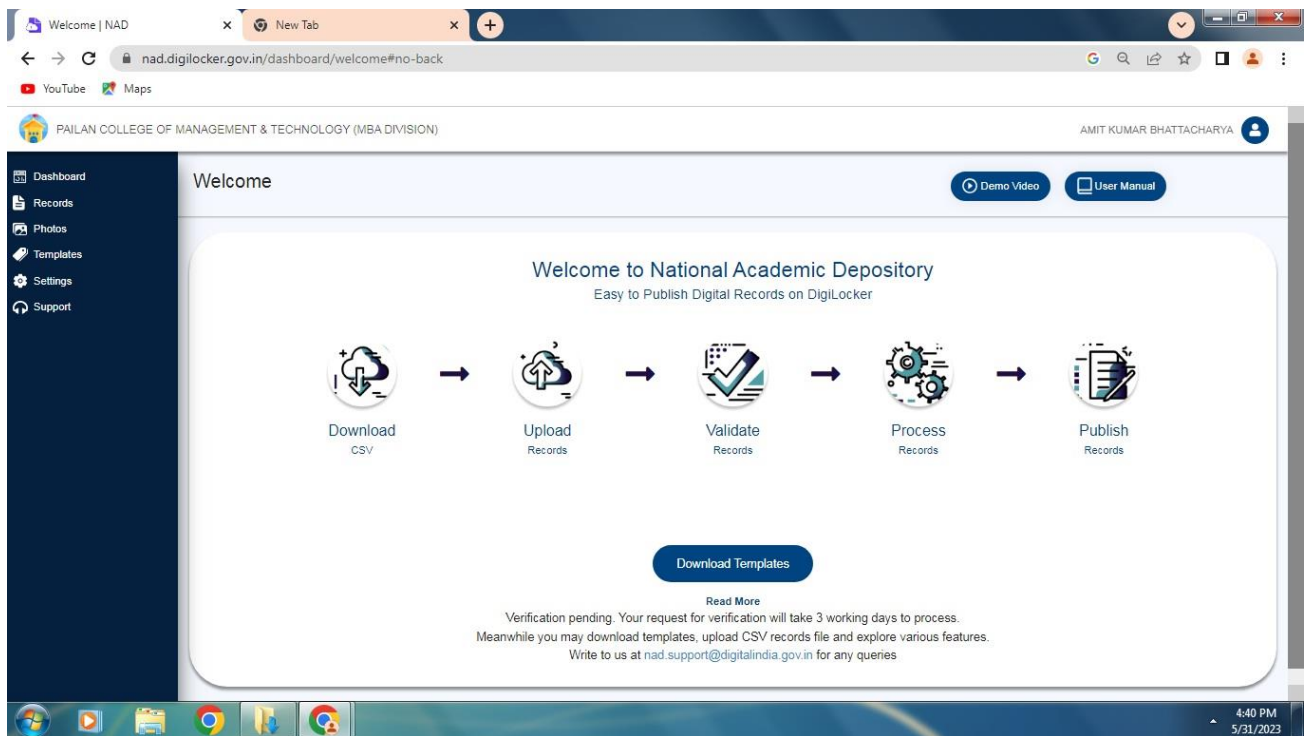
Download CSV → Upload Records → Validate Records → Process Records → Publish Records

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Verification pending. Your request for verification will take 3 working days to process.
Meanwhile you may download templates, upload CSV records file and explore various features.
Write to us at nad.support@digitalindia.gov.in for any queries

4:04 PM
5/31/2023

NATIONAL ACADEMIC DEPOSITORY



Welcome | NAD

nad.digilocker.gov.in/dashboard/welcome#no-back

PAILAN COLLEGE OF MANAGEMENT & TECHNOLOGY (MBA DIVISION)

AMIT KUMAR BHATTACHARYA

Welcome

Demo Video User Manual

Welcome to National Academic Depository

Easy to Publish Digital Records on DigilLocker

Download CSV → Upload Records → Validate Records → Process Records → Publish Records

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Verification pending. Your request for verification will take 3 working days to process. Meanwhile you may download templates, upload CSV records file and explore various features. Write to us at nad.support@digitalindia.gov.in for any queries

4:40 PM
5/31/2023

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Approved by AICTE, Ministry of H.R.D. Govt. of India & affiliated to MAKAUT Govt. of West Bengal

Our Ref.: PCMT/MBA/AICTE/2234/2023

Date: 03.06.2023

CERTIFICATE BY THE HEAD OF THE INSTITUTION

This is to state that Pailan College of Management & Technology (MBA Division) having Permanent Institute ID: 1-17667371, situated at Bengal Pailan Park, Phase-I, Amgachia Road, Joka (Off. Diamond Harbour Road), Kolkata-700104, West Bengal, is conducting two-year full time Masters in Business Administration (MBA) Course at PG level since academic year of 2002-2003. The course is approved by the All India Council for Technical Education (AICTE) and affiliated to the Maulana Abul Kalam Azad University of Technology, West Bengal (Formerly known as West Bengal University of Technology).

This is being certified that all faculty members' data & non-teaching staff data entered as per the prescribed format on the AICTE Web Portal is true and complete. Nothing is false and no material has been concealed.

This is also being certified that all student data of all years and for all courses are entered as per the prescribed format on the web portal.

(Dr. Amit Kumar Bhattacharya)
Director,
Pailan College of Management & Technology (MBA Division),
Bengal Pailan Park, Phase-1, Amgachia Road,
Joka (Off. Diamond Harbour Road), Kolkata-700104,
West Bengal.

Dated: 03.06.2023

To,
The Regional Officer & Project Officer,
All Indian Council for Technical Education,
Eastern Regional Office,
Govt. College of Engineering & Leather Technology Campus,
LB Block, Sector-III, Salt Lake City,
Kolkata- 700106.

Our Ref.: PCMT/MBA/AICTE/2332/2023

Date: 03.06.2023

DETAILS OF COURT CASES FILED AGAINST AICTE AND ORDER OF THE COURT (IF ANY)

This is to certify that Pailan College of Management & Technology (MBA Division) having Permanent Institute ID:1-17667371, situated at Bengal Pailan Park, Phase-I, Amgachia Road, Joka (Off Diamond Harbour Road), Kolkata-700104, West Bengal, did not lodge any Court Case against AICTE, since inception of the institute from the academic year of 2002-2003.

In view of above, the question of submission of details of Court Cases filed against AICTE vis-à-vis Order of the Court does not arise.

This is being certified as per pre-requisite as at item No. 17.1 of appendix 17 of AICTE Approval Process Handbook (APH) 2023-2024.

(Dr. Amit Kumar Bhattacharya)
Director,
Pailan College of Management & Technology (MBA Division),
Bengal Pailan Park, Phase-1, Amgachia Road,
Joka (Off. Diamond Harbour Road),
Kolkata-700104, West Bengal.

Dated: 03.06.2023

To,
The Regional Officer & Project Officer,
All Indian Council for Technical Education,
Eastern Regional Office,
Govt. College of Engg. & Leather Technology Campus,
LB Block, Sector-III, Salt Lake City,
Kolkata- 700106.

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